

## **Payment to a Guernsey Registered Charity**

**in the calendar year** \_\_\_\_\_ (*insert year*)

I, (*full name*) \_\_\_\_\_

of (*home address*) \_\_\_\_\_

confirm I have made a donation/donations to (*charity name*) \_\_\_\_\_

during \_\_\_\_\_ in the sum of £ \_\_\_\_\_ (*amount in words* \_\_\_\_\_)

of which the amount of the donation/donations qualifying for repayment to the charity is £ \_\_\_\_\_  
(see **Note 1** below).

### **I certify that:**

- (a) **the donation was made to a Guernsey Registered Charity,**
- (b) **the donation was made from income on which I have been charged to income tax in Guernsey and tax has been paid at the individual standard rate of 20% in the year of charge in which the donation was made,**
- (c) **the amount of the donation to the above-named charity has exceeded the minimum level of £500,**
- (d) **my total qualifying donations to all Guernsey Registered Charities during \_\_\_\_\_ (*insert year*) do not exceed £5,000 in aggregate (or £10,000 for a married couple),**
- (e) **the donation was not made under a Deed of Covenant entered into prior to 1<sup>st</sup> January 2010.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Income Tax Reference No. of donor \_\_\_\_\_ Charity Registration No. CH \_\_\_\_\_

### **Completed forms should be handed to the charity to which the donation(s) was made.**

**Note 1** – If the amount of this donation means you will have made donations exceeding £5,000 to a Guernsey Registered Charity, or more than one Guernsey Registered Charity in aggregate, in the above year, the total repayment will need to be restricted to £1,250 (i.e. £5,000 net, grossed up to £6,250, at 20% = £1,250).

For example, if you have already certified payments during the year amounting to £4,500 and make a further donation of £1,000, the certificate should show the payment of £1,000 being made but only £500 would be a qualifying donation (i.e. £5,000 less the £4,500 already certified).

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| <p><b>Data Protection statement:</b> The information provided in this return will be processed in accordance with the Data Protection (Bailiwick of Guernsey) Law and used to process your assessment, for tax compliance, to ensure that your personal details held are accurate and up to date, and may also be used for the purposes of the Rolling Electronic Census. Full details of our Data Protection Policy can be found at <a href="http://www.gov.gg/tax">www.gov.gg/tax</a>. Government statistics may be compiled using information from this return; however, the Director provides this information in a format that does not allow identification of individuals.</p> |
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